
**TULSA DEVELOPMENT AUTHORITY
STAFF REPORT**

MEETING DATE: October 6, 2016
TO: CHAIRMAN & BOARD MEMBERS
FROM: O.C. Walker
SUBJECT: Release of a Request for Proposals for the Design and Installation of Sculptures and Associated improvements located in and upon the Vest Pocket Park
LOCATION: East Archer, between North Main Street and North Boulder Avenue, Tulsa, Oklahoma

Background:

Redeveloper:	Tulsa Development Authority
Owner:	Brady Arts District Owners Association
Location:	East Archer Street, between North Main Street and North Boulder Avenue
Size of Tract:	One City Block
Zoning:	Central Business District (CDB)
Development Area:	Downtown Tulsa, (Brady District/Greenwood District)
Fair Market Value	\$60,000.00
Executive Director:	O.C. Walker

Relevant Info: On February 4, 2016, the Brady Arts District Owners Association met and approved the installation of sculptures. The request was an allocation of Brady District TIF funds in the amount of \$60,000.00 for the entire project. The Arts Commission of the City of Tulsa has also reviewed and approved the project and offered a unanimous vote of support on March 14, 2016.

On June 2, 2016, the TDA Board of Commissioners reviewed and approved Resolution No. 6224, authorizing the approval of TIF Grant Application No. 8 – Request to provide funding for TIF District No. 1 (Brady Village TIF) for installation of sculpture and associated improvements located in and upon the vest pocket park located on East Archer Street, between North Main Street and North Boulder Avenue, Tulsa, Oklahoma. The project was awarded to Chris Wollard Studio.

According the Oklahoma Public Competitive Bidding Act, adopted August 1, 1974, unless otherwise provided by law, all public construction contracts exceeding Fifty thousand dollars (\$50,000.00) shall be let and awarded to the lowest responsible bidder, by open competitive bidding after solicitation for sealed bids, in accordance with the provisions of the Public Competitive Bidding

Act of 1974. No work shall be commenced until a written contract is executed and all required bonds and insurance have been provided by the contractor to the awarding public agency. The RFP will include, but not limited to the following:

- Contents of bid notices
- Bidding documents
- Check, bond or irrevocable letter of credit to accompany bid
- Written statement under oath to accompany bid
- Late bids
- Opening of bids

TDA Staff has drafted a timeline of events and they are as follows:

TDA Board Approve RFP	October 6, 2016
Publish RFP in newspaper & website	October 16, 2016
Bids will be received	November 16, 2016
Bids will be opened	November 18, 2016
Presentation to BADOA	December 2, 2016
Presentations to TDA Board	January 5, 2017
RFP selection process	February 2, 2017
Enter into contract negotiations	February 2, 2017

Attachments: N/A

Recommendation: Staff recommends the TDA Board of Commissioner approve this item as presented.

Reviewed By: O.C. Walker