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**TULSA DEVELOPMENT AUTHORITY  
STAFF REPORT**

**MEETING DATE:** July 7, 2016  
**TO:** CHAIRMAN & BOARD MEMBERS  
**FROM:** O.C. Walker  
**SUBJECT:** Request for Qualifications for Professional Engineering Services, Street Lighting Project  
**LOCATION:** North Peoria Avenue, between East Pine Street and East Apache Street, Tulsa, Oklahoma

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**Background:**      **Redeveloper:** Tulsa Development Authority  
                         **Owner:** Tulsa Development Authority

**Location:** North Peoria Avenue, between East Pine Street and East Apache Street, Tulsa, Oklahoma

**Size of Tract:** N/A  
**Zoning:** Commercial  
**Development Area:** North Peoria Avenue TIF  
**Fair Market Value:** N/A  
**Staff Planner:** O.C. Walker

**Relevant Info:** On May 5, 2016, the TDA Board of Commissioners reviewed and approved the release of the Request for Qualifications (RFQ) for Professional Services for Street Lighting Design along North Peoria Avenue, between East Pine Street and East Apache Street, Tulsa, Oklahoma. The RFQ submittal date was June 10, 2016. The TDA office received three (3) submittals for the subject site. The criteria of TDA are the following:

- Provide lighting photometric projections for areas lighted;
- Construction estimates;
- Prepare final plans and specification for lighting design;
- Prepare construction bid plans and coordinate bidding an evaluation of bids.
- A letter of interest information on similar projects completed by said firm, current staffing, team organization, insurance limits and resumes.

The respondents for the response to North Peoria Street Lighting Design:

- D.W. Gates Engineering Services
- Kimley-Horn
- CEC Infrastructure Solutions

All respondents have been informed that each will be expected to attend the July 7, 2016 TDA Regular meeting and provide a ten minute overview of the proposal. The TDA Board will fully vet each proposal in Executive Session. A decision will be made in Open Session as to whom to enter into negotiations with for the North Peoria Street Lighting Design project. Steve Hardt and Brent Stout, City of Tulsa, will provide an analysis of all proposals.

**Recommendation:** Staff recommends this item be approved as presented.

**Reviewed By:** O.C. Walker

**Tally Sheet**

**RFQ – Professional Engineering Services for Street Lighting Design**

<b>Category</b>	<b>CEC Infrastructure – Jeremy Stahle</b>	<b>Gates Engineering – Derek Gates</b>	<b>Kimley-Horn – Scott Arnold</b>	
Experience				
Technical Knowledge				
Work Experience				
Familiarity with COT Authority Projects				
Education				
Other Related Skills				
References				
Hourly Rate				
Timeliness of Submitting Information				
Other				

Please score 1 – 5 (5 is the highest rating)