

---

## TULSA DEVELOPMENT AUTHORITY BOARD MEETING STAFF REPORT

**MEETING DATE:** June 6, 2019  
**TO:** Chairman and Board Members  
**FROM:** Office of Tulsa Development Authority  
**SUBJECT:** TDA/UCAT Mowing Contract from 2019 to 2023

---

**Background:**

<b>Owner</b>	<b>Tulsa Development Authority</b>
<b>Developer:</b>	<b>Tulsa Development Authority</b>
<b>Engineer:</b>	<b>N/A</b>
<b>Location:</b>	<b>Two Locations</b>
<b>Size of Tract:</b>	<b>31.7 acres &amp; 6.3 acres</b>
<b>Number of Lots:</b>	<b>Two Designated Areas</b>
<b>Development Area:</b>	<b>38 Acres</b>
<b>Fair Market Value:</b>	<b>N/A</b>
<b>Executive Director:</b>	<b>O.C. Walker</b>

**Relevant Info:** On May 2, 2019, the TDA Board of Commissioner's approved Resolution No. 6554 authorizing a release of Notice of Invitation to Bid for Landscaping and Property Maintenance Services (Mowing Services) on TDA owned land located North of the Inner Dispersal Loop (IDL), formally known as the UCT Land. TDA has prepared and approved certain specifications and formal advertising. The terms and conditions of the agreement will remain in place for a five (5) year period, subject to satisfactory performance. The following measures were taken to ensure a transparent process:

- Advertising the Invitation to Bid in the Tulsa World for a 30- day period.
- The Invitation to Bid was placed on the TDA and City of Tulsa websites.
- TDA office mailed letters to 11 landscaping and mowing contractors located throughout the City of Tulsa and surrounding areas, inviting them to respond to the Invitation.
- A "Mandatory Pre-Bid Meeting" was held at the TDA office on Monday, May 20, 2019.
- Four (4) contractors were in attendance and they submitted bids.
- Bids were due by May 24, 2019 at 3:00 p.m.
- The TDA office received annual cost bids from the following:

Complete Household Services Inc.	\$60,800.00
Cooper's Lawn Service	\$43,078.40
C&T Lawn Professionals	\$33,280.00
Land Care	\$40,225.28

This is a request for the TDA Board of Commissioner's to award the bid for landscaping and property maintenance services on TDA/UCAT-owned land to Land Care. The terms and conditions of the agreement would remain in place for a five (5) year period, subject to satisfactory performance.

**Attachment:** Bid Result Sheet

**Recommendations:** Staff recommends this item be approved as presented and enter into negotiations with Land Care.

**Reviewed By:** O.C. Walker

**TDA/UCAT MOWING BID RESULTS**  
**Cost is based on Mowing 38 Acres**

			<b>Cost per acre</b>	<b>Cost per year</b>
Bidder No. 1	-	Complete Household Services Inc.	\$100.00/38	\$60,800.00
Bidder No. 2	-	Cooper's Lawn Service	\$72.00/31.7 \$65.07/6.3	\$43,078.40
Bidder No. 3	-	Land Care	\$66.16/38	\$40,225.28
Bidder No. 4	-	C&T Lawn Professionals	\$65.00/38	\$33,280.00