

**SPECIAL MEETING MINUTES**

**Tulsa Development Authority Board of Commissioners  
Special Meeting**

One Technology Center  
175 E. 2<sup>nd</sup> Street  
Tulsa, OK 74103  
10<sup>th</sup> Floor North Conference Room

Monday – December 23, 2019

3:00 p.m.

**Present:**

Nancy Lynn Roberts, Chairwoman  
Steve Mitchell, Vice Chairman  
Carl Bracy, Commissioner  
Thomas Boxley, Commissioner  
Ashley Philippsen, Commissioner

O.C. Walker II, Executive Director  
Jot Hartley, General Counsel

**Absent:**

**Additional attendees:**

|                     |                |
|---------------------|----------------|
| Coles, Jim          | Malone, Jane   |
| Colvin, Carson      | Myers, Demauri |
| Vanessa Hall-Harper | Travis, Nicole |
| Kosmider, Emily     |                |
| Manning, Mike       |                |
| Morgan, Rhett       |                |
| Sartin, Robert      |                |

**The Special Meeting was called to order at 3:06 p.m. by Chairwoman Roberts**

1. **Roll Call:** Jane Malone called roll: Chairwoman Roberts, Vice Chairman Mitchell, Commissioner Bracy, Commissioner Boxley and Commissioner Philippsen were present. A quorum was present.
2. **Executive Session:** Discussion, consideration and vote to go into Executive Session as authorized by 25 O.S. §307(B)(4) for confidential communications with TDA General Counsel regarding a pending investigation, claim or action upon determination by the TDA Board of Commissioners, with the advice of the TDA General Counsel, that

disclosure will seriously impair the ability of the TDA Board of Commissioners to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest and/or 25 O.S. §307(B)(1) for the purpose of conferring on matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee or officer:

- a. Confidential communication with Counsel regarding a pending claim or grievance by a TDA employee and engagement of Special Counsel to assist TDA in the investigation and response thereto. 25 O.S. §307(B)(4).
- b. Confidential communication with Counsel and discussion of the employment, hiring, appointment, promotion, demotion, disciplining or resignation of TDA Executive Director O.C. Walker. 25 O.S. §307(B)(1).

Vice Chairman Mitchell moved to go into Executive Session at 3:08 p.m., seconded by Commissioner Bracy. The vote was recorded as follows:

Ayes: Roberts, Mitchell, Bracy, Boxley and Philippsen  
Nays: None

The motion passed unanimously.

3. **Vote to Return to Open Session:** Commissioner Bracy moved to return to Open Session at 4:16 p.m., seconded by Commissioner Boxley. The vote was recorded as follows:

Ayes: Roberts, Mitchell, Bracy, Boxley and Philippsen  
Nays: None

The motion passed unanimously.

4. **Statement of the Executive Session:** During Executive Session, all commissioners of the Authority who were present for this meeting were present for the Executive Session. The Authority maintained a quorum. During the Executive Session, the items on the published Agenda were the only items discussed. No votes were taken during the session. This will constitute the minutes of the Executive Session.

5. **Discussion, consideration and vote on items discussed in Executive Session:**

- a. Confidential communication with Counsel regarding a pending claim or grievance by TDA employee and engagement of Special Counsel to assist TDA in the investigation and response thereto. 25 O.S. §307(B)(4).

After discussion, Commissioner Bracy moved, and Vice Chairman Mitchell seconded **Resolution No. 6622**, approving the engagement of Special Counsel Robert Sartin, Esq., of Barrow, Grimm to assist TDA in the investigation of and response to the pending claim or grievance by a TDA employee.

Ayes: Roberts, Mitchell, Bracy, Boxley, Philippsen  
Nays: None

The motion passed unanimously

- b. Confidential communication with Counsel and discussion of the employment, hiring, appointment, promotion, demotion, disciplining or resignation of TDA Executive Director O.C. Walker. 25 O.S. §307(B)(1).

After discussion, Commissioner Boxley moved, and Commissioner Philippsen seconded **Resolution No. 6623**, approving the suspension of TDA Executive Director O.C. Walker from his duties, but with continued compensation, pending completion of the investigation into the pending claim or grievance by a TDA employee against Executive Director Walker.

Ayes: Roberts, Mitchell, Bracy, Boxley, Philippsen  
Nays: None

The motion passed unanimously

- 6. **Adjournment:** Vice Chairman Mitchell moved to adjourn, seconded by Commissioner Bracy. The vote was recorded as follows:

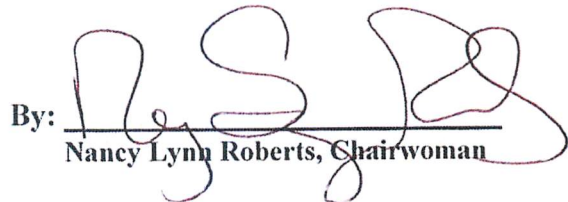
Ayes: Roberts, Mitchell, Bracy, Boxley, Philippsen  
Nays: None

The motion passed unanimously, and the meeting adjourned at 4:19 p.m.

Approved as to legal form and adequacy:

  
\_\_\_\_\_  
Jot Hartley, Esq., General Counsel

Tulsa Development Authority:

By:   
\_\_\_\_\_  
Nancy Lynn Roberts, Chairwoman