



**Mayor's Office of
Economic Development**

Date: January 31, 2020

To: Members of the Economic Development Commission, Tulsa Development Authority, Tulsa Industrial Authority, Tulsa Parking Authority, and Tulsa Public Facilities Authority

From: Kian Kamas, Chief of Economic Development, City of Tulsa

Subject: February Update RE: Community and Economic Development Strategic Planning

Current Status

On January 16th, the City of Tulsa Purchasing Department presented its recommendation for award of RFP 20-708 to the Standards, Specifications, & Awards Committee (SSA). This recommendation was accepted by the Committee, and since then Purchasing has begun the process of contract negotiations with the winning firm. I have communicated to Purchasing that it is our desire to begin work with the winning firm by the end of March, and reaffirmed that the revised budget for the effort is approved at \$250,000. We expect contract negotiations to occupy all of February, and are hopeful that by early March they will be complete to allow for planning to begin with the winning firm regarding background research, an initial visit, and the full project schedule.

Next Steps

In preparation for the formal launch of the effort, I will begin conducting regular outreach to the Steering Committee in order to prepare them for the launch of this work. The goal of this initial outreach will be to educate the full committee on the purpose of this strategic planning effort and to provide background information relevant to the City's economic and community development structures and priorities that will provide context once strategic planning work begins.